



The Tennessee Sunshine Law Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

TENNESSEE DEPARTMENT OF HEALTH

MEMORANDUM

Date: November 8, 2006

To: Andrea Turner, Director of Communications and Media Relations

From: Elizabeth J. Lund, Executive Director

Name of Board or Committee: Tennessee Board of Nursing
Task Force on Unlicensed Personnel
Administering Medication

Date of Meeting: November 20, 2006

Time: 1:00 p.m. CT

Place: Health Related Boards Conference Room
227 French Landing Suite 300
Heritage Place MetroCenter
Nashville, Tennessee 37243

Major Item(s) on Agenda:

AGENDA

1. Call to Order-- Cheryl Stegbauer, Ph.D., RN, Chairman—1:00 p.m.
2. Charge
3. History
4. Data
5. Discussion
6. Recommendation(s)
7. Future Meeting(s)
8. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.